



## EMPLOYMENT APPLICATION

It is our policy to employ, retain, promote, terminate, and otherwise treat any and all employees and job applicants on the basis of merit, qualification, and competence. This policy shall be applied without regard to any individual's sex, race, religion, national origin, pregnancy, age, marital status, disability, veteran status, gender identity, or sexual orientation.

APPLICANT INFORMATION			
Last Name	First	M.I.	Today's Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Desired Salary/Hourly		
Position Applied for		Best way to reach you? Text <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/>	
Are you eligible to work in the United States?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Are you a minor (under the age of 18)?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain	
How did you hear of opportunities at Stan Hywet Hall & Gardens?			

EDUCATIONAL BACKGROUND			
High School	Address		
	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College	Address		
	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other	Address		
	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	

## PREVIOUS EMPLOYMENT

Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE			
Branch	Rank	From	To
Rank at Discharge		Type of Discharge	
If other than honorable, explain			

DISCLAIMER AND SIGNATURE	
<p>I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, misrepresentations, or omissions are discovered now or at a later date, my application may be rejected and if I am employed, I may be terminated.</p> <p>In consideration of my employment, I understand that employment at Stan Hywet is for no definite period and may, regardless of the time and manner of payment of wages and salary, be terminated at any time by the organization or by an employee, with or without cause, and without any previous notice. No organization manager or representative of Stan Hywet, other than the President/Executive Director or his/her designee, has the authority to enter into an agreement for employment or any other basis, and in such circumstances the agreement must be in writing. Stan Hywet is also not bound by any oral promises concerning an employee's length of employment.</p>	
Signature	Date